

Career Goals Template

Building my five year career plan



my **career** habit

MAKE YOUR JOB WORK FOR YOU



Career 5 year plan: Where I am going

My criteria for the summit I'm aiming for

You are not getting this tattooed on your forehead, so don't panic if this changes.

What we do want to do is capture where you want to arrive in 5 years.

It gives you a criteria to judge your choices and gives you a target to aim for.

In five years time I want to have:

- 1.
- 2.
- 3.
- 4.
- 5.

Three categories to start off with

We would recommend think about the money you want to be earning, where you want to spend your time and what you want to be doing.

1. **Money** – I want to be earning \$X
2. **Time** – I want to be spending my on X which means work will be (standard 40 hour week, 60+ hours including weekends)
3. **The job itself** – I want to be doing...

We've got some suggestions for this last category on the next page, these can help you build out your 5-7 criteria.



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Criteria for the job itself

Need some help with some categories:

- **Size of company** – Large to build network.
- **Brand** – Recognised brand to improve my CV.
- **Working hours** – Regular 830 to 530, with some exceptions, want to be able to do things outside of work
- **Interesting work** – Motivated by interested and engaging work.
- **Manager** – I need to work for someone I respect.
- **Global company** – Opportunity to build global network, recognised global brand and possibility to work overseas.
- **Ethics** – I need to work for a company that behaves ethically and produces a product or sells a service that is ethical.
- **Money** - I need to earn between X and Y.
- **Travel** – I am happy to travel extensively/I want to have 90% of the time based in my home office.
- **Flexibility** – I want to work from home one day a week.
- **Development opportunities** – Lots of development opportunities in the role, with support from manager to grow.
- **Permanent/Fixed Term/Contract** – Permanent to maximise job security and internal growth opportunities.
- **Training budget** – I want to go on courses to build my skills.
- **Team** – I want to join a large team that works closely together, to have a social element.
- **Helping other people** – Important to me that I'm helping other people, whether in my role, in my team or as an organisation.



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**Need some help
building out your plan?**

Check out MyCareerHabit.com for tools and insights to help you build your career plan.

Or reach out to us for a coaching session to help accelerate your progress.

“It inspired me to think more carefully about the next 5 years rather than simply the next job”

LS Sydney

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